PTOCC REGULAR MEETING MINUTES
SEPTEMBER 10, 2026
BISD Board Room

Attendees: Eve Blakemore (BHS Pres, voting), Kristen Asmore (EHHS Pres, voting), Wendy Corelis (WMS Co-Pres, voting), Anna Dyer (Sakai Co-Pres, voting), Ashley Calahan (Sakai Co-Pres), Lara Deits (Sakai Treas), Katie Lesh (Ordway Co-Pres, voting), Blythe Cozart (Ordway Co-Pres), Halle Friedman (Blakely Co-Pres, voting), Lisa Sipprell (x̌alilc Co-Pres, voting), Kristen Inman (x̌alilc Co-Pres), Eliza Henderson (x̌alilc Treas), Alexandra (Alex) Howe (Odyssey Co-Pres, voting), Gail Proudfoot (EHHS Treas), Britt Gonsoulin (PTOCC Pres, voting), Samantha (Sam) Einarson (PTOCC Jr. VP, voting & Odyssey Co-Pres), Laura Fulton (PTOCC Treasure, voting), Jennifer Campbell (PTOCC Secretary, voting), Megan Livingston (PTOCC Sr. VP)

Guests: Rebecca (Becky) Walliman (BSF Exec. Dir.), Laura Nelson (BISD K-6 Library, High. Cap.), Amii Thompson (BISD Superintendent)

9:05 AM: Britt Gonsoulin called the regular meeting to order at and welcomed the group; 60% quorum met
Suquamish Land Acknowledgement: read by Megan Livingston

Consent Agenda: Britt Gonsoulin moved to approve the consent agenda
MOTION: Sam Einarson made a motion to accept the PTOCC Consent Agenda; Eve Blakemore second
This motion passed by unanimous consent.

Welcome and introduction of the new PTOCC board:
- Britt introduced the PTOCC Orientation Manual and passed out page 1 with the organizational structure; Purpose of each PTO is to support schools; fundraiser in order to do so

Introduction of the PTOs, new and old
- Go around the room so each person could introduce themselves

  Britt: The PTOCC here to encourage & support collaboration amongst PTOs, to reduce pressure & workload on PTO officers, to remind everyone to take time to also celebrate what we're doing

BISD Updates

1. Amii Thompson, Superintendent
   - BISD adopted a new Strategic Plan (formally known as the District Improvement Plan)
     - Bridget Lockett (BISD) and Lauren Love (parent) made "wonderful" pamphlets of the plan, swag for teachers & staff, and swag (pens, stickers) for students; they used funds received from targeted fundraising efforts
     - Passed out pamphlet & sticker to attendees
   - The August Professional Development was focused on instruction alongside the new Strategic Plan; "Thank you" to BSF for bringing in a great keynote speaker (Jennifer Gonzalez, Educator and ED of cultofpedagogy.com)
2. Laura Nelson, K-6 Library Support
   - "Thank you to PTOs and BSF for all your library support" last school year.
   - Over the summer, district worked to make the K-8 library signage and information more age appropriate; organized libraries to be more similar across schools
   - Scholastic book fairs raised almost $6k last school year
     - Not all schools held these fairs. Reach out to Laura (email) if you want assistance with either the Scholastic or Eagle Harbor Book Store.
     - Lisa S.: Liberty Bay Books in Poulsbo has reached out about doing a book fair with them; Eagle Harbor Books has limited days available.
     - Laura N.: Susan at Liberty Bay Books is "wonderful"; will reach out to her for more information about book fairs.

- The K-8 Libraries will have a Para working on site this school year; each Para split between two schools: Blakely & Halilts, Ordway & Sakai, WMS & Odyssey
    - The K-6 libraries will still need volunteer support this year.
        - Laura N typically available on Mondays to train.
        - Megan L: Remember that volunteers need to be approved through the BISD system before volunteering.
        - PTOs can use the same process they used last year to sign up volunteers. Any volunteer can also contact Laura N.
    - Grades 7-12 libraries: Joey Spitz will be working with Paras to cover WMS, BHS
- Alex H: Was Odyssey included in the library refresh last year?
    - Laura: Yes. Also, volunteers there did a big reorganization, so it may not be apparent.

3. Amii T: **For future meetings at the board room, please park at the aquatic center or elsewhere. Students pay $250 to park in the Commodore lot and some spaces at the aquatic center and they will complain if there aren't any spaces available.**

PTOCC Business

1. We will hold **quarterly evening** meetings (Oct 1, Jan 7, Apr 1) at Helpline House
2. Britt talks about the PTOCC Orientation Manual - it is available online
    - Amii T. asked to share with the principals; Britt: Yes
    - Amii T. said she'll work on the clubs section soon
3. Amii T. School Clubs:
    - Both certificated and classified union contracts were renewed recently. You can find them on the BISD website. Go to Departments - HR - Negotiated agreements
        - Open BIEA contract, search for "club" to view agreement
        - **K-4 & Odyssey to be paid at their hourly rate**
        - **Grades 5-12 to be paid a yearly stipend rate**
    - Remember that a club position must always be shared / posted to all certificated staff, even if you already have a person willing to work it.
    - BISD will be issuing guidance on how to run Before/After School Clubs and Activities shortly. Britt will add these guidelines to the Orientation manual when they are finalized before the next PTOCC meeting.
    - Katie L: If a teacher doesn't want to oversee a club, can a volunteer do it?
    - Amii T: Yes, any staff person or volunteer can do it.
4. Katie L: Do the El Velero teachers get paid hourly or stipend for the after school meetings?
    - Amii T: Yes, there is a stipend allocation for each school for things like that; will look into this for Ordway/Spanish Immersion

5. Update on Canva for PTOs
    - Britt sent an email earlier this week with a link for PTO members to use to sign up for the PTOCC account.
    - This is for adults PTO volunteers only. DO NOT share with students.
    - Britt G will look into enabling the brand kit, per request from Lisa S.

6. PTOCC and PTO Websites
    - Over the summer, we brought the website software (almost) up to date; it is now being covered by security fixes. Jennifer C. will reach out later in the school year regarding additional updates and changes needed/desired.
    - New page added: Director's Support Page (password: ptocc2627*), as well as President, Treasurer and Secretary pages. These are meant to be helpful, alternative ways to find information to make PTO work easier.
    - Sam E: Suggested that all PTOs update their pages with current information so that new parents can find what the PTO does, activities and supports for the students.

7. Fall PTO Fundraising & Rotary Grant Cycle
    - ***Autumn Ambitions Fundraiser*** - Prioritize this season for PTO's main push
        - See the "Fundraising How-To's" from the Orientation Manual

        - Amii T: Keeping the principals in the loop as to what district can pay for and what they can ask PTOs to support.
    - Rotary is asking for ONE consolidated application via PTOCC; we will discuss further in a break-out session today
        - List of needed /desired items in 2026-2027 Rotary Grant Requests

New PTO Business:

1. Katie L: PayPal had funds for Ordway PTO, but didn't get login info quickly enough to claim it. The funds were sent to the state treasury.
    - Laura F: Will look into getting the funds; needs email/info from Ordway PTO for support.
2. Lara D: Interested to know how people handle school/teacher (Amazon) wish lists. What is the process you use? Do you use personal or PTO email?
    - (missed discussion)

BSF Update, Becky Walliman

1. BSF will continue to fund 3 categories:
    - Academic intervention: funding 13 staff positions
    - Professional Development: BSF pays for up to agreed-upon amount of PD; teachers put in application to BISD to approve PD
    - Library support: BSF provides base amount to each school; PTOs can also run book fairs and other fundraising to add to libraries
2. BSF brings community support to BISD and to PTO
    - Becky & Britt created postcard that will go out at Parent Nights at schools to explain how the organizations both support the schools

Grade Band and Topical Break-Out Sessions

- Treasurer's topics w/Laura
- Rotary Grant w/Britt
- Web, Email Q&A w/Jennifer

Regroup and Review After Break-out Sessions

1. Jennifer/Secretary:
    - I'm hearing that folks need guides for updating the website; will send out info and reminders soon
2. Britt/Fundraising & Grants
    - BSF will be asking about athletic equipment & improvements
    - Britt will work with Dane about furniture, bulletin boards, etc.
    - How much are PTOs asking per student in their fundraising?
        - WMS, Sakai $150-$170
        - Ordway $250
    - What platforms do people use?
        - Rally-Up is good if you hold class/grade competitions
        - Katie L: Ordway is setting up website on Stripe this year
    - Alex H: Odyssey is moving primary fundraiser to the fall to align with other PTOs
3. Laura/Treasurer
    - Discussed new forms for reimbursements, expenses, reports shared between PTO and bookkeeper - received good feedback from PTOs (i.e. some schools have more granular categories)
    - Laura Will update forms and test
    - Laura Will schedule a treasurer's meeting in next week or so for training

PTO representatives' updates: See agenda attachment: Sept 2026 PTO Updates

Next PTO meeting 10/1 at Helpline House at 6:00 P.M.

Adjournment at 10:53 AM