WOODWARD MIDDLE SCHOOL

WMS PTO Meeting Agenda

September 16, 2026 - 9:30am, Conference Room

9:30 Call to order and Land Acknowledgement
9:35 Updates from Board Members, Administration, and Committee Members

Principal/AP

- Staff Retreat Thank You!
- WMS Open House, 9/22
- PTO-sponsored Clubs – 3-4 stipends, $7,500. Monica raised, Stephanie approved.
- Emergency supply kits,

Presidents

- PTOCC summary
  - BISD Strategic Plan
  - Canva for the PTOs
  - Rotary Grant Cycle
  - Fundraising Cycle – fundraising in October, do not overlap with Schools Foundation.

Spirit Wear Coordinator

- Great sale at Wildcat welcome—worked through most of our existing inventory including the two med youth that have been around for 3+ years…!
- Stripe sales $966.15
- Cash box net $305
- Total Wildcat Welcome Sales $1,272.15
- Community Sports (new gear sales)
- Track has tacked on to our Woodward store — working out our markup model with Tanner at CS.
- Should we welcome/encourage other sports to follow suit if already working with CS? I don't see any downside and drives sales for Spiritwear.
- Recruiting successor for next year.
- Thanks to Jenni for partnering with me, Monica for cash box, Molly in the office for printing and supplies support as my fam helped with signage and setup Thursday afternoon.
- Track went through spirit wear account.

Volunteer Coordinators

- N/A - empty board position
- Some initial volunteer opportunities include connecting with Elders (BINGO, Tea); Field day (May), hot cocoa (Dec), etc.

Treasurer

- New Reimbursement Form for 26-27

https://forms.gle/o1ue4KVnDYncFSio6

August 2026

Money in

Date	Description	Category	Amount
8/17	Donation -- banquet (2025-26 item)	Leftover funds from previous school year	$2,669.94
	Total in		**$2,669.94**

Money out

Date	Description	Check #	Category	Amount
8/17	2025-26 budget item	4503	Leftover funds from previous school year	$187.21
8/17	2025-26 budget item	4520	Leftover funds from previous school year	$508.03
	Total out			**$695.24**

Net activity: +$1,974.70 Bank balance at 8/31: $30,646.15

No 2026-27 revenue or expenses were recorded in August. All three transactions are reconciled.

Fundraising

- Launched at parent night. Wrapped up by the 16th. 23rd on Fallapalooza. $60k is goal. QR code to be displayed at parent night and perhaps in line at school pick-up/drop-off.

Secretary

- N/A - empty board position – (voted in Debbie Post as Secretary).

Staff Appreciation

- Team meeting this week to plan dates/themes for the year
- If anyone has suggestions/ideas/feedback please let us know so that we can incorporate

8th Grade Banquet

- Date set for June 5th. Will make an announcement at Parent Night. First meeting to be held in October.

Communications

- Please reach out to me anytime with updates or announcements that you would like to share

Grants Coordinator
- N/A

10:15 Board Business:
- **June Minutes approved via email**
- **Vote - Secretary nomination of Debbie Post**
  - Vote was held and by unanimous approval, Debbie Post was voted in as WMS PTO Secretary.
- **Budget Review/Edit 26-27 Woodward PTO Budget**
  - Consider increase to Fallapolooza All-School Hang-Out budget allocation (Jenni)
    - Board voted to increase the Fallapalooza budget to $2,500.
  - Consider increase to staff stipend budget to accommodate additional staff (Monica - postponed until after Fall Fundraiser)