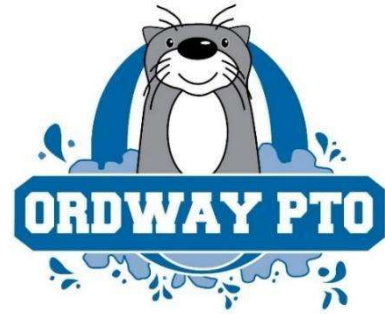


MEETING MINUTES

**DATE:**

12/1/2025

TIME:

6:30pm

FACILITATOR:

Katie Lesh & Christina Cielusniak
Co-Presidents

IN ATTENDANCE

Dr. Dunn, Katie Lesh, Christina Cielusniak,
Camy Cohen, Rebecca Dean, Blythe
Cozart, Jennifer Peithman, Shane R., Emily
Rosenberg, Jess Cochran

APPROVAL OF MINUTES & LAND ACKNOWLEDGMENT

- Meeting called to order at 6:30pm
- Land Acknowledgement read

PRINCIPAL'S REPORT

Dr. Dunn spoke about newsletters and parking. She is considering having the teachers add it to their letters. All the students and staff received a note from someone in the school. Library volunteers for the Book Fair were great! Winter jokes on announcements were hilarious today. Empathy is the theme for December.

OFFICER'S REPORT

CO-PRESIDENTS (Katie & Christina):

i. PTO events recap

- a. Veterans Day: Music was added, it was well organized, more Veterans than past years were present
- b. Parade of Condiments: Very organized, labels were hard for kids, but it still went quickly.
- c. Spiritwear- around \$5,100 collected so far in orders
 - i. Pink sweatshirts are top items
 - ii. Comments:
 - 1. like how it is online
 - 2. offer on it?, iron on offer?
 - 3. Consider vote on allowing color options (outlines and main color)
- d. Lizzie Ordway Children's Garden Update: It is 95% complete, waiting on oyster shells for walk way. Thank you to our donors and volunteers

ii. Calendar December

- a. Display cases for December:
 - i. el Velero changing to Mo Willem's Pigeon theme
 - ii. entrance is being changed
 - iii. Library (ask Sydney if she would be interested)
 - 1. Becca Dean volunteered to help
- b. BISD Spirit week: will be in the same week as 4th grade sing a long 12/18, no additional Ordway school requests
- c. Teacher/Staff Holiday Luncheon: Need date with Bernadette (Christina will work on that)

iii. Calendar January

- a. Trivia Night
 - i. Form a committee: approved by board members
 - 1. Make sure there is no conflict with Boys and Girls Club
 - ii. Get an MC

iv. BOARD VOTE:

- a. Approval for formation of Trivia Night committee: VOTED YES by committee
- b. Approval for additional funds for amount of \$500 for front office laminator

v. Future/ Additional Business:

- a. Author Nora Nickum APRIL 2026, needs an order form attached to this event for author's book (will need scholarships for equity)
 - i. Will ask her to provide print outs for book orders
- b. Pacific Science Center MARCH 2026
 - i. There are other options if we don't choose this, less expensive options (4k vs 2.9K)
 - ii. Would need Xalilc's or Blakley to pair with us

- c. 4th grade field trip: no update yet, will come from Whitney

COMMITTEE REPORTS

TREASURER (Jennifer/Brian):

i. Budget Report

1. Review of Current Budget
 - a. No reports yet due to the time of these meetings
 - b. Balance: \$53843, follow up on receipts
 - c. All reimbursements have been paid
 - d. All BISD that was owed have been signed
 - e. Will need to work on the current grant amount
 - f. Clarification on 'Fullet' checks and receipts
 - g. Send reimbursements scanned already please

SECRETARY (Jess): Parking update on signage and recent meeting with PTO presidents, Sarah Dunstan and Dr. Dunn

VOLUNTEER COORDINATORS (Camy):

- a. 4th grade librarians need to scan them back in please, ideas for volunteer librarians to check this including: rescanning all the books, trying to be available when the students are performing this task
- b. Are kids still getting charged for books they don't return (Becky Loman will have knowledge of this)
- c. Carnival
 - i. Day before prom or the day of prom
 - ii. Break dancing?
 - iii. Stilt walker

Grants Committee (Camy):

- a. 2 grants (Burke boxes and Lishu supplies)= about \$490 spent
 1. Will need to keep in mind to review large grants with Dr. Dunn (not including small yearly purchases- budget is tight)

FUNDRAISING COORDINATOR (Shane/Amanda):

- a. Car wash tickets
 - i. When do we need the funds in the bank?
 - ii. Can we open it up to K-4?
 - iii. Suggested to market during events and start at the end of December 25 before break

ENRICHMENT COORDINATORS (Karen Smith): not present, no report

COMMUNICATIONS COORDINATOR (J): not present, no report

SITE COUNCIL (Blythe): Next meeting 12/16/25

EL VELERO REPRESENTATIVE (Becca):

I. Updates from Last Meeting

- a. Seattle Children's Theater Field Trip "The Pigeon gets a Holiday Extravaganza"
- b. Suggestions to do bilingual signage in the school as well as outside

- c. Discussed media plans. We clarified that there may be a 3-6 week approval track with Bridgett Lockett (BISD Communications Specialist), so starting projects early is ideal

NEW BUSINESS

NEXT MEETING

January 5th 2026 | 6:30pm ORDWAY LIBRARY | CHILDCARE PROVIDED

Motion to adjourn was made. Meeting ended at approximately 8:00 pm