



PTOCC MEETING MINUTES

June 8, 2023
BISD District Board Room

Call to Order

Lori Sinclair, Board President, called the Annual Meeting to order at 9:07 a.m. Lori stated the meeting will be recorded since Christy Remedios, PTOCC Secretary, could not attend. There were no objections to recording the meeting. Tracey Harrah read the Land Acknowledgment Statement (Suquamish People).

Roll Call

Officers: Lori Sinclair (President), Sarah Morgans (Treasurer), Corrine Wolffe (Vice President)

Directors/Voting Representatives: Shannon Taylor (BHS), Sarah Morgans (EHHS), Kelly Cancialosi (Sakai), Timi Cecka (Odyssey), Michelle Hobbs (Blakely), Tracey Harrah ħalilc (Halilts), Ariana Mohit (Ordway), Eve Blakemore (Woodward)

Guests: Julie Farley (BHS), Lara Deits (Blakely), Grier James (Ordway), Erin Bischoff (Communications and Community Relations Coordinator), Peter Bang Knudsen (BISD Superintendent), Grace Feldman (Bainbridge Schools Foundation), Erica Beyer (incoming Sakai Co-president), Caleigh Munoz (incoming Odyssey Co-president), Sydney Bond (incoming Ordway Co-president), Christina Cielusniack (incoming Ordway Enrichment Chair), Jennifer Suntrup (Ordway parent), Meg Wolf (Blakely and Odyssey parent)

Revised Consent Agenda

Lori Sinclair stated there was a correction to note. We will be requesting a motion to approve meeting minutes from March and May, not April. Lori requested a motion to approve the corrected consent agenda, which included the agenda, the treasurer's report, and the March and May meeting minutes.

MOTION: Eve Blakemore moved to approve the corrected consent agenda and meeting minutes for March and May. Kelly Cancialosi seconded the motion. Motion passed unanimously.

PTOCC Budget Discussion

Sarah Morgans referenced the May PTOCC budget discussion. During the May meeting, it was suggested that a percentage of PTO schools' reserves over a certain threshold could be used to fund the PTOCC operational budget. This suggestion was not deemed acceptable. Sarah was asked to develop a dues structure that would cover PTOCC operational costs. She did not receive any budget questions prior to the meeting to share.

Following summarizes points raised or clarified during the budget discussion on PTOCC budget, dues, levy and bonds.

PTOCC Budget and Dues

- Most PTOs did not pay PTOCC dues for the past 3 years. This was due to the pandemic. If any did, it was by choice and not consistently done.
- There was no changes made since the budget materials were emailed on 5/25/2023.
- Suggestion to delay approving new dues and budget until new PTOCC members joined next school year was stated. It was explained that the PTOCC budget for the upcoming school year has historically been approved at the June PTOCC. It is important to have a budget in place, just as school PTOs do, in order to plan and be operational when the 2023-24 school year begins.
- Past PTOCC dues were \$225 per school PTO. The following is the proposed PTOCC dues structure. It is tiered based on school PTO budgets, fundraising and amount of student time in the school district based on grades: K-4 (at least 9 years) compared to BHS (no more than 4 years). These dues also better fund the PTOCC operational budget.

School PTO	2023-24 PTOCC Dues
BHS	\$450
Blakely	\$1,050
Eagle Harbor	\$450
Mosaic	\$225
Odyssey	\$675
Ordway	\$1,050
Sakai	\$875
Šalilc (Haliits)	\$1,050
Woodward	\$675

- The budget also includes bookkeeping services (2 hours per month) for each school PTO. The purpose of this funding is to help lighten the load for PTO treasurers and make recruitment easier. PTOCC is using its contingency funds to help cover this cost, and anticipates once the bookkeeper is more familiar and has established processes in place, costs in subsequent years will decrease. These services are not focused on creating a budget but rather reconciling and reporting.

Lori Sinclair requested a motion to approve the PTOCC 2023-24 budget and proposed dues structure.

MOTION: Kelly Cancialosi moved to approve the PTOCC 2023-24 budget and proposed dues structure. Eve Blakemore seconded the motion. Motion approved with 2 opposed and 1 abstained.

Bond / Levy Contributions

- More challenging and expensive for school districts across the state and greater Seattle area to pass levies and bonds.
- There will be two levies in February 2024: Technology and Educational Programs & Operations which represent 25% of the district budget.
- These levies are incredibly important to our students and schools. For example, the technology levy funds all computers, wireless infrastructure, software, IT staffing and more. Without passage and this funding, there would be a significant gap in our children’s education, schools and district.
- Levy contributions are collected and held by PTOCC until the Bainbridge Island Public School Supporters (BIPSS) is activated.
- There is a very small window between November and February for BIPSS to use these funds to help pass both levies.

- There may also be a bond or capital levy the following year (2025) that may need much greater funding to help pass.
- Levy contributions were last collected from school PTOs during the 2019-20 school year.
- The PTO school levy contributions sent in the budget materials are based on what school PTOs have historically contributed, and are listed below. These are the same as those paid in 2019-20. The contributions are tiered based on size of school population, PTO budget and fundraising.

School PTO	Bond/levy campaign contribution
BHS	\$1,000
Blakely	\$1,000
Eagle Harbor	\$300
Mosaic	\$100
Odyssey	\$500
Ordway	\$1,000
Sakai	\$1,000
Ķalilc (Halilts)	\$1,000
Woodward	\$1,000

- Each school PTO budget has historically included a levy line item and these funding amounts. There is no reason to think budgets would not include nor did PTOCC state to remove it.
- In reviewing files, Sarah discovered that BHS had requested a decrease in the levy amount contribution. Further discussion on this request to take place.
- PTOCC will work with any PTO that may be challenged in making the levy contribution.
- This ensures necessary funds will be collected and available for BIPSS to use as soon as their efforts are activated. It also spreads levy contributions across multiple budget years.
- Levy contributions in the 2023-24 school year would help build available levy and bond funds for future needs.

MOTION: Lori Sinclair moved to approve issuing invoices for only the historical levy amount before the end of this school year so that those funds come out of the current school year. Ariana Mohit seconded the motion and reiterated this only applies to invoices for now based on 2022-23 budgets. Levy contributions based on 2023-24 school PTO budgets to be discussed in the new school year. Motion approved with 1 opposed and 2 abstained.

President Report

- Lori Sinclair thanked everyone for volunteering at their respective schools, recognizing the time and commitment on top of jobs, family and more. She also thanked Corrine Wolffe for her contributions and time as a PTOCC officer. Thanks to Sarah and Christy, too.
- Open PTOCC positions include Assistant Treasurer and Vice President. Please continue to share about these open positions in your school communities. Sarah Martin has graciously volunteered to be Assistant Secretary, along with being Co-President at Ķalilc (Halilts).
- More information on PTOCC and PTOCC roles will be shared at the orientation session in the fall.
- If someone from this group or the larger community would like to suggest an agenda item or speaker, please email Lori with those ideas.

Lori Sinclair requested a motion to nominate Sarah Martin as PTOCC Assistant Secretary.

MOTION: Kelly Cancialosi made a motion for Sarah Martin as PTOCC Assistant Secretary. Michelle Hobbs seconded the motion. Motion passed with 2 abstained.

The following is noted for the PTOCC bank account held at Home Street Bank:

The following individuals will be removed as signers on the account:

- Corrine Wolffe
- Lisa Timmins

The following individuals will be added as signers on the account:

- Lori Sinclair (President)
- Sarah Morgans (Treasurer)
- Christy Remedios (Secretary)
- Sarah Martin (Assistant Secretary)

- Inquiry about finding website support and/or transitioning away from WordPress to another service. More to follow next school year.

Community Representatives' Updates

Bainbridge Island School District (Peter Bang Knudsen, Superintendent)

- The district is grateful to partner and coordinate with PTOCC. Thank you all for your active involvement with PTOs, schools and district.
- Following are highlights from recent schools visits and board meeting:
 - o Teaching and learning: Experienced the Wit & Wisdom[®] curriculum in action at Blakely, Ordway and Wilkes. Blakely and Ordway through a pen pal program that culminated with the pen pals meeting in person for lunch and recess. Wilkes students wrote persuasive essays about getting a new pet that included both the student and parent perspectives. Teachers are really enthusiastic about it.
 - o Social emotional learning: At an upcoming board meeting, Amii Thompson will bring forward a recommendation for a district wide social emotional learning curriculum. This is key for all of our students to develop and further enhance those skill sets.
 - o At our last school board meeting, the school board adopted the LGBTQ plus resolution in support of our students. We want to make sure that students and families have a sense of belonging.
- The upcoming high school graduation is both a community celebration and a great sense of accomplishment for the students.
- In reflecting on these past years before my youngest graduates, we are proud of the number of clubs, activities, sports, academic achievements and more. It is truly impressive. We should be collectively proud.
- There will be two levies in February 2024: Technology and Educational Programs & Operations. At the last board meeting, the technology group shared a great presentation about how the tech levy supports the students, schools and district. In the next few months, we'll build awareness and strong understanding so we all can message the importance of these levies in our community. Fall roadshow to speak at PTO meetings, community meetings, senior center and more.

Questions posed from the group:

- *Discussion around policies around technology use in the context of the technology levy?* There are two pieces: effective use of technology for academics that we have ongoing dialogue about, and use of personal devices. Students' personal devices - important to partner with parents, families and others in the community about best practices around use. In the school setting, use of personal devices restricted in classrooms and also dedicated boxes or lockers for them during the school day.

- *Can you speak to the librarian cuts especially at the elementary level?* With reductions, we looked at overall enrollment levels and flex our staffing depending on retirements. Then the question is where do we reach a tipping point with overall enrollment levels and how can we have fewer staff reductions. With the library it will mean fewer hours next year and with the band, fewer sections.
- *Will the social emotional curriculum include training, support and understanding around neurodiversity? How can PTOs support these initiatives and support those parents?* Additional training for all staff and based on availability partnering with parent groups and working with external experts. Two new directors of student services who are pulling together resources for staff as well as community engagement. We can share that PTOs are interested in being engaged.

Bainbridge Island School Foundation (Grace Feldman)

- We want to continue to build community awareness about BSF objectives and purpose. Looking ahead to the fall, we'll reach out to PTOs about back to school opportunities as a way to build awareness.
- BSF plans to support the social and emotional learning initiatives.

Helpline House

Helpline House was unable to attend, however Corrine shared some current news. For more information on any of the following, please visit the Helpline House website.

- Recently announced therapy and grief counseling services available.
- Family volunteer opportunities this summer.
- Kids pantry will be open all summer.
- Project Backpack in August offers a range of backpacks for students to choose from.

Bainbridge Youth Services

- BYS was unable to attend but has been reaching out to PTOs to request time to attend fall school PTO meetings.

MAC

MAC was unable to join however both Ariana and Corrine highlighted some upcoming Juneteenth celebrations on the island.

PTOCC Business

PTOCC is canceling the storage unit to reduce operational expenses. Lori will email everyone with scheduled times to claim materials that belong to your PTO. If none of the dates offered work, please coordinate with Lori. Estimate there are no more than 4 banker boxes per PTO. Storage unit is messy so dress accordingly.

PTO Updates

Woodward: Awesome staff appreciation with a Taco Truck, very successful "I Love NY" 8th grade banquet and upcoming field day.

Āaliic (Halilts): Great staff appreciation. Science Week with a lot of support between our STEM teacher and PTO, and planning for the ice cream social to kick off next school year.

BYS: Emotional time for parents of graduates. Proud to be part of bringing back school dances which has been huge for the students. Amazing student leaders. This graduation feels like a true celebration without any pandemic restrictions.

Blakely: Great staff appreciation week with so much gratitude for our staff, upcoming maker fair and field day.

Sakai: Staff appreciation with Coquette for sandwiches and volunteers brought in drinks and snacks, family BINGO where families donated gently used prizes (regift), bike to school, and planning all end of year celebrations with 6th grade field day at Battle Point (new) and breakfast. Introduced Erica Beyer as new co-president next year.

Odyssey: All of the students went to outdoor ed and 1st and 2nd graders went to a new place that worked out really well. If anyone is interested in learning more, reach out. Looking forward to field day and end of the year family picnic at Fay Bainbridge and scheduled family playdates over the summer.

Ordway: Carnival where BHS students helped and everyone had a great time, outdoor ed last week for 4th graders, El Velero held an annual Fay Bainbridge event, field day and clap out. So grateful for parent volunteering and engagement. Incoming Ordway PTO members here today for you all to meet, and grateful for their PTO engagement next year.

EHHS: Recent field day with musical chairs and encouraged participation with a raffle. Everyone had a great time. Parent mixer with a decent turnout with incoming families also attending. Hosted at Sisters Cider House. We hope to have a standing monthly event for parents.

Meg Wolf, a BISD parent, shared information about Neurodiverse Connections, a non-profit resource on Bainbridge Island. It provides NeuroEmpathy workshops and educational events. For more information, visit the Neurodiverse Connections website.

Committee Update

- Emergency Preparedness representation across all PTOs, district and community (Bainbridge Prepares). Dane Fenwick will report to principals and the committee will continue to work on supplies, priorities and processes.
- PTOs need clarification how emergency preparedness will be funded and by whom.

Community Announcements

- Should temperatures exceed a certain threshold over the summer, the city will activate cooling shelters at the elementary schools over the summer staffed by COBI.
- Washington State Ferries will be walk on only and alternative schedule September 7-13. Please plan accordingly.

Meeting adjourned 10:53 a.m.