

November Minutes

Ordway Elementary School PTO Meeting

November 6th, 2023

The meeting was held in the Ordway Elementary School Library.

In attendance were

Katrina, Shelby, Sydney, Jennifer, Bob, via zoom were Maribel Gordon and Sara Daubenberger.

- I. Sydney called the meeting to order at 11:39am.
- II. The land acknowledgment was read by Sydney.
- III. Sydney made a motion to pass the October minutes as approved. Bob second the motion.
- IV. Dr.Dunn was out sick, nothing to report for the principals report.
- V. Officers Reports
 - 1.) President-
 - a) PTOCC meeting is 11/9 at xalilc. Need Ordway PTOCC reps for PTOCC committees- Emergency preparedness, Finance & Administration and Advocacy & Communication. At the meetings they go into depth about bridging the gap for school needs. Details about fundraising are shared. It's a good way to get involved. If you would like to get involved on one of the committees Jennifer and Sydney will put together descriptions for the committees needed. Bob said he would help with the finance committee.
 - b) Yearbook-

Signed contract for the same company that did last year. The cost is between \$14-\$16. They asked if we had funds for them set aside to cover. They were told we don't have money set aside other than for scholarships. Will reevaluate after the spring fundraiser. We will work on a way to send photos for the yearbook.
 - c) Fall book fair-

Coming up the week after thanksgiving. Book fair volunteers are needed. Laura Nelson sent out the google sheet. Some people have already signed up. Sarah will put it out in the newsletter. There are a few slots left to fill up. Laura is not going to advertise the book fair as open before school hours. Volunteers are mostly needed for evening slots.

If anyone needs flyers printed out Sarah Daubenberger mentioned she could help, make them.
 - d) PTO calendar December-

It will be quiet after the parade of condiments. Will work on teacher's luncheon. November 30th at Sister Ciders is the next family night out. A "Taste Da Boot" will be selling food for the November one. In January Sauced will be there. A portion of the proceeds is given to PTO from Sisters Cider House.

For November the kids will be able to make cards to get out for the holidays. The holiday cards will be delivered for the Madrona House residents. PTO wants to do more for the community. Would like to make the community aware of fundraising. It was mentioned we could try to fundraise through the community for the 4th grade outdoor ed program.

Tap Root- possibly in the beginning of January.

They have a play about playground etiquette. Need to talk to Sarah D at site council and ask teachers what they would like. They are open in January. Recommend Bugs about the playground. The Pirate play would also be a good one. Sarah D was given the website www.taproottheatre.org

2.) Treasurer-

We have about \$35,000. There are a few outgoing things that haven't been budgeted. We have met 20% of our fundraising goal from families donating. Mostly one time gives have been donated. PTO is considering a spring fundraiser. Will do a light push to try and get more donations via the newsletter. Would like to get some local businesses to donate and encourage families. Will ask room parents to email families.

i. Fundraisers-

BINGO night is budgeted at \$250. Would like to see about acquiring prizes from the community. A silent auction was mentioned to do at BINGO night. Also kids prizes. BINGO night hasn't been done for a while and not sure what the actual costs will be. El Velerio as a past likes the idea of a Jog-a-thon.

Going forward would like to plan a Move-a-thon for a fall fundraiser. There is a community on board to get that going. Like the idea of doing something that encourages being active. If we do a spring jog-a-thon we need to figure out where we will get funds.

It was suggested that we keep BINGO fun and move the silent auction to the spring jog-a-thon. Will look at the costs of BINGO.

Otterwear was discussed. It's tricky to know the costs until the order comes in. We are going to decide the colors for next year. PTO would make up for the discount. The discount is netted for scholarships. It was mentioned the more time we spend on the discount the less time we will have to focus on fundraisers.

ii. Teachers grants-

Outgoing enrichment grant approvals- there is not much to say. Will check in with Ignacio about emailing teachers their approvals about grants they applied for.

3) Secretary- nothing to report.

VI.) Committee Reports

a.) Volunteer coordinators-

- i. Fall Book Fair- have some volunteers, mostly need evening slots filled.
- ii. Staff Luncheon- Will work on coordinating for the teachers around the holidays and springtime.
- iii.) Shannon mentioned that costumes were needed for Halloween. Some students didn't have or forgot their costumes. Would like to collect some to be able to offer for next year. A costume library was mentioned.

b.) Enrichment coordinator-

i.) 4th grade newspaper- Lishu.

ii.) After school enrichments plans-

Not enough momentum. Will look into doing yoga. Kids mindful meditation in the gym. Agreed to report Math Fest and the ice cream social to Halloween.

c.) Communications coordinator-

November Book Fair.

Parade of Condiments this Wednesday.

Parents night out with holiday cards and food truck November 30th at Sisters Cider House.

Holiday and Spring Luncheon will be planned. Will look into Greens on your way as a food option. Parents could bring things in for the Spring Luncheon.

\$200 scholarships budgeted for each event with Laura Nelson.

We need a new communications coordinator if anyone can do this. This involves sending out communications.

Parent Square-

Complaints of people not being able to see everything on parent square. We need help with volunteer opportunities. We are low on volunteers this year.

PTO is working on learning how to use parent square to be able to help send out communications.

PTO board members suggested seeing if parents would like to shadow board members for this year so that next year, we will have positions filled and parents can see what the positions are like. PTO will be sending out a survey to get feedback from parents. Would like to see what improvements can be made. Survey will be via surveymonkey.

d.) Spanish immersion representative- Fewer parents are helping, and some positions have been duplicated. Day of the dead was November 1st and went well. Classes got to visit their workshop and participate in activities. Each classroom

turned into a workshop. Parents took over a workstation. Thankful for parents and PTO continued support.

- e) Committee reports-Garden/Sustainability- Will work on gardening. Asking for parents who can help. They can provide the materials but don't have anyone they can send out for this. Looking to find an alternative possibly to do garden/sustainability with the students. The website is www.sustainablebainbridge.org

VII.) Unfinished/ Old Business

- a.) BINGO- will figure out next month.

- b.) Carnival- We talked about raffling off the parking spot. The current person would get to keep their spot through the school year and raffle would be for next school year. A new sign would be made for the family.

Principal for a day is also popular and could be raffled off.

VIII.) Meeting was adjourned at 12:18pm. Bob moved it and Jennifer seconded it.