

Ordway PTO

October PTO Meeting Minutes

October 2nd, 2023

- I. The meeting was called to order at 6:40pm by Sydney Bond at the Ordway Elementary Library.

In attendance were Jennifer Campbell, Christina Cielusniak, Bob Black, Alora Gale, Camy Cohen, Shannon Holtz, Maribel Gordon, Chris Rice, Sara Daubenberger, Sydney Bond, Shelby Stoner and Katrina Sabatini.

- II. Land Acknowledgement was read by Jennifer.

- III. The September minutes were emailed out to be reviewed. Those in attendance were asked if any corrections were needed. There were no corrections. Jennifer made a motion to pass the September minutes as approved. Bob seconded the motion. The September minutes were approved.

- IV. Dr.Dunn was not present and did not have anything to report.

- V. Officer's Reports

a) President

i. Suyematsu gives a 10% discount for Ordway Day, October 15th. Otterwear is not required but encouraged.

ii. 10/5 is the PTOCC meeting at the Ordway Elementary Library. Will report back if anything major happens.

Email any issues to bring up.

iii. Otterwear

The orders came in and are done. Last year PTO wanted to cover otterwear for lesser thought of staff. This year they covered the front office staff and recess monitors. They will cover Sarah, Bernadette, Nurse Carol, Janette and our recess staff. We are looking at getting otterwear for the para educators for next year.

iv. Yearbook

They are going to be \$20 per yearbook to the school which is PTO. We are looking at if PTO will cover them again or not.

The cost would be \$20 per student with 375 student's total. It was suggested that we could cover some of the cost to bring the price down for families. This year we are trying to see what we can cover. It is the same company doing them that is doing the school pictures.

v. Unity Day

Last year kids got to draw a rain drop for Unity Day on a wall. This year Sydney offered to bring down the button maker from the attic to make buttons. In the past buttons have been made for the school carnival, Unity Day, etc. Sarah must place the order coming up for Unity Day soon which is 10/18. It was suggested we could use the button press later for gratitude day or holidays. For Unity Day we will write a big banner. Ideas are being welcomed for Unity Day. Tap Roots was not able to be booked around Unity Day again. They are booked up until November.

vi. PTO Calendar

- a. The Parade of Condiments will be either 11/8 or 11/15, hoping for 11/8.
- b. Fall Book Fair- don't have a date yet
- c. World Kindness Day 11/13- planning to align with Tap Roots.

b) Treasurers Report

Budgets were distributed to review. All the schools use the same account for bookkeeping. This will change- PTOCC agreed to hire a bookkeeper. This will make it more professional. Based off how big it is, it's a reasonable thing to do. Volunteerism was mentioned and countered with other uses for volunteerism. The bookkeeper will review monthly. It will make life easier for record keeping and record conciliation. Deposits and expenses will be sent off in an organized way to save time and expenses.

For our PTO funds our cash in hand- net out otterwear is 33k.

As long as we are consistent and gracious, we are hopeful we can keep our donations going. The monthly automatic donation may help with goals. If we can get 25% of our goal by the end of October and 50% by the end of the fiscal year, we should be okay. We are looking at it monthly.

We will work on putting out QR codes to help inform parents.

Bob will roll out an email to teachers regarding the no questions asked budget reimbursement. This is based on FTE status. Bob said he would get numbers from Sarah in the morning and roll out the email.

Becky will have information for the donations at the next meeting.

c) Secretary

For questions or corrections about the minutes please email me.

d) Volunteer Coordinators

- i. Picture day tomorrow 10/3. Pictures done on stage. This year we will have multiple pictures to decide from. No class photos this year.
- ii. Need timelines approved and sent out.

Pac Sci Blood & Guts Day

The exhibit includes creative creatures, bones, nervous system, human brain, blood and guts. It will be broken down by class and categories.

iii. Boo-Bash

Met and spoke with Jillian.

Between 2pm-5pm setup. Need help setting up right after school is over. Parents stay with kids at the dance. The kids can wear costumes. No masks or swords. It was mentioned it is also Homecoming night so it will be busy and may affect parking.

The Boo Bash committee will check what decorations we have and need.

Boo Bash funding- We are trying to decide how to charge for pizza as that is the big overhead cost for Boo Bash. We are deciding if PTO will cover pizza or charge at the dance for pizza. How do we do tickets for pizza? Do we charge at the door for pizza? Ideas are welcome.

It was brought up that Halloween is inequitable with costumes and asked if PTO can cover the cost of pizza. A suggestion was that some volunteers can pick up pizza from Costco to save money. And do only cheese pizza.

iv. Hearing/Vision Screening Volunteers

Asked Sarah to resend the link, it wasn't working.

v. Art room volunteers

Needed for art room class

We need someone to take over for the Instagram page if anyone is able to volunteer.

e) Enrichment Coordinator

Nothing new to report.

f) Communication coordinator

Nothing to report.

g) Site Council

Sarah Daubenberger

h) Spanish Immersion Representative

They are doing Dia de los Muertos coming up.

Volunteer positions have been filled for the Spanish Immersion program.

What is the school district doing to support bilingual programs. The steering committee is a group that includes the school, district, parents and teachers.

VI. Committee Reports

a) Fall Fundraising – Nothing to report.

b) Garden/Sustainability

Sarah worked hard to get the garden going. Plans for more flowers. The 1st graders are doing something with the sun flowers! That was the goal for the garden, for students to use it.

i. Climate Pledge Club

It didn't pan out- there was a quick turnaround. Only 3 were signed up. It is pushed back to a later date.

c) Social Chair – Jillian

Boo Bash needs volunteers- a lot!

The template is made for volunteers and will get sent out. In total we need around 30 volunteers. Thinking of incentives with benefits for volunteers. PTO could offer volunteers a discount or cover costs for their students/siblings at events.

d) Emergency Preparedness – Chris

CC group is trying to get clarification from the district. Focus is the sheds. They are working on getting class lists up to date. Also getting water/small snacks to help if needed while waiting for coordinating pickups if something happens. Chris will get class lists and ensure they are updated. Working on community awareness. Also, a top ten list of who can pick up kids from school. More communication is needed to help in general readiness.

VII. Unfinished/Old Business

Nothing to discuss.

VIII. New Business

a) Parent Night Out Sister's Cider

Booked on Thursday's until December at Sister's Cider House. After December Sister's Cider House is booked up.

Ideas coming up- Food trucks.

Rules were signed for so PTO could host this event there. Kids need to stay inside the cider house unless using the restrooms. Businesses could see kids on their ring cameras and asked us to enforce kids do not run around outside.

The last turnout was small. Needs to be better advertised. It was mentioned that we do Ordway Families Sister's Cider Coasters with QR codes. It was suggested that we bring more games. Game systems for the kids.

Sydney made a motion to adjourn the meeting at 8:08pm. Bob seconded the motion.

