

PTO Meeting 1/7/22 – General Session

8:30-9:00 AM

In attendance: Erica Beyer, Sarah Dunstan, Grier James, Pandra Perkins, Micaela Ross, Kate J____, Rachel Hofer, Maribel Gordon, Jacqueline ____, Jess Cochran, Jane Foster, Robin Cimprich, Shaun Baesman, Loren Bast (Bainbridge Prepares), Sara Daubenberger, Stefanie Baldwin

1 Principal's Update: Dr. Debra Dunn

- 1 Excited energy coming back from break, from both students and staff. The break felt restorative and we are all happy to be back.
- 2 Teachers are working on student assessments and preparing for upcoming conferences, held 1/26-1/28.
- 3 Updated COVID info:
 - 1 Current case count is 6, new quarantined count is 0. We expect more cases coming back from break.
 - 2 Expected update we're likely to receive from PBK today – staffing issues remain our biggest concern with COVID numbers. If a teacher or staff member go out, there are tiered plans in place. Classroom or school closures are the last resort.
- Grier: he did touch on it a bit yesterday. He said a staff closure day would look more like a “snow day,” and school would be closed, without doing virtual learning, for the 1-2 days of closure.
- 1 Mask update – kids are now able to go maskless outside, regardless of 6' distancing. Most kids do still wear them. We as a school haven't made a big announcement to the kids about it, because BISD sent the message to families. We would like to share with parents that it's up to them to have the conversation and make the decision with their families, rather than the admin starting the conversation for the parents.
- 1 Spring Carnival and after-school enrichment activities– may or may not happen depending on COVID. We are not making

decisions at this time, but will see how the numbers are looking over the next month to determine plans for late spring.

1 Regardless, our efforts aren't in vain, because we'll use our research and planning next year, so committees are encouraged to continue planning.

2 **To-do:** admin would like a PTO rep at Site Counsel/the leadership meeting (date?)

2 **Ordway School Experience**

1 Breakfast and Lunch PTO Support – signups are going well (thank you, Erica!), Volunteer Paperwork is mostly in, and Sarah Dunstan is getting up to date with new ones.

2 Continue to encourage kids to bring warm gear to school – and especially boots for the foreseeable future.

3 **To-do:** Shaun to triage the status of who and where Classroom Parents are or are needed.

3 **“Otter Joy” Fundraising Recap – Pandra**

1 Efforts are going well! We raised just shy of \$20k. Data is all available on the Chuffed.org site.

2 Winner of the parking spot is the Daubenberger family. 2 kids were also selected to be “Principal For A Day.”

3 Will we revisit fundraising as a possible spring fundraiser? Possibly, as we may need to fill in some gaps in funding. We will reassess in the next 1-2 months.

4 **Volunteer Coordination – Micaela and Maribel**

5 Google sharing/calendaring is being used for easier communication and coordination – Micaela is the owner of Google sheets.

6 **To-do:** Request for Sarah D. to remove the personal emails from the publicly-visible volunteer list

7 Teacher lunch during conferences (Tuesday send-off, 1/25). Volunteers are requested to deliver soup and/or a pasta or baked potato bar.

25 Date changed to Tuesday, 1/25.

26 Email Erica if you're willing to contribute to the lunch (lunches/desserts/drinks); Robin was there all day during the October luncheon, and that worked well for

coordination and clean up during the day.

- 8 Bay Hay T-Shirt Distribution – we are still waiting on pick-up date from Bay Hay; last update was “we’re having supply chain issues,” so there’s no ETA at this time.
- 9 **To-do:** Carnival – Connect our potential co-chairs with Jen Bugge for Q&A about what is involved/what can potentially still be part of the carnival experience
- 5 **Presentation from Bainbridge Prepares (Executive Director Loren Bast)**
- 6 We are 1/3 of the triangle – BFD, and City of BI are our partners
- 7 For accurate and up to date vax rates – Kitsap Public Health is best resource; over 80% of kids fully vaxed
- 8 Local (WA) hospital system is over capacity, both in emergency and non-emergent categories. After-care facilities (i.e. nursing home, rehab/PT facilities) are also full + facing staffing shortages, which puts excess strain on hospitals.

PTO Meeting 1/7/22 – Board Session (Closed)

9:43-10:34 AM

In attendance: Grier, Stefanie, Micaela, Pondra, Shaun, Kate, Gina, Maribel, Robin

- 1 **Treasurer’s Report – Robin**
- 2 December 2021 update – \$16k came in for “Ordway Gives Big” (Dec. alone), and a total of \$6,900 in for Dec.
- 3 Scholastic Book Fair – we don’t make anything from the event, but see how much is spent, \$5,516
- 4 Enrichment grant – \$5k in enrichment and classroom materials (which comes from “Ordway Gives Big”). We will invite teachers to apply via an application process.
 - 1 We are recommending adding another \$5k to the pot from our savings/reserve fund, so there would be a total of \$10,000 offered for Enrichment. Ideally, we recommend

having this amount every year, but for now, it's a one-time \$10,000 enrichment grant for this year (school year 2021-22).

2 Blakeley has an "Enrichment" position on the PTO who handles this process every year.

- How will we determine whether an application gets accepted (i.e. we don't want it going for general supplies).

1 There are some outstanding loose ends, i.e. timeline – how can we start this as quickly as possible, to get the \$ spent and the enrichment happening?

2 Needed review process for applications – think about how we want to spend the money; do we spend it all at once, or should it be a rolling process until the \$ is gone?

3 Proposal: Robin – add \$5k from reserve to the Enrichment Fund. Seconded by _____.

1 Vote – motion passes, \$5,000 to be added from reserve funds to the current enrichment grant.

4 We also received an inquiry about faculty room furniture

5 Communications – Kate

6 We did send out a fundraising ask in Dec., but we haven't done so in Jan.

7 Newsletter – will come out the week of 1/10, and will acknowledge the folks who won the biggest prizes. Other adds:

- Bay Hay orders – still no update, but they'll come when we get it.
- Thank Bainbridge Prepares for coming to speak at today's meeting.

1 COVID testing – thank you to our volunteers!

2 Add in a treasurer's blurb – here's how much \$ we received, here were your donation amounts, thank you to parents.

3 Room parents.

- Calendar reminders (upcoming conferences, MLK Day).

3 Enrichment Updates – Gina

4 Upcoming activities – Spring after school programs, we are getting the ball rolling.

5 Spoke with Ms. Decina, and plans are coming together. B/c of

COVID, we're not sure we'll get clearance to do it. Dunn will give us the final "go" or not later this winter.

- 6 **To-do:** Gina to make spreadsheet for Dr. Dunn for proposed activities, coordinators, and supplies needed for same.
- 7 **To-do:** Gina will also send invites to the teachers to host, as they get first dibs on activities.
- 8 Possible topic ideas: jump rope, Legos, garden club, running club.
- 9 Where do funds come from for supplies (Legos, jump ropes, etc) – **To-do:** Gina to confirm
- 10 ordwayenrichment@gmail.com
- 11 **Secretary's Report – Stefanie**
- 12 Yearbook committee (Tanith and Erin Graham) update – things are on track and coming along. Neither will be able to make today's or February PTO meeting.
- 13 **To-do:** Grier to send the button contest winning entry to Tanith for yearbook use.

(Stefanie left at 10:30; the following notes from Grier)

- 5 **El Velero Coordination – Arianna**
 - 1 PAC Updates – no updates
- 6 **Coordination that would be beneficial**
- 7 Site Council – Shaun
- 8 New Business/Fall Planning
- 9 All events are parent led and not school sponsored events
- 10 PAC Updates – no Updates.
- 11 **To-do:** Grier will reach out to Dr. Dunn about how she wants to meet with Site Council.
- 12 **Other Proposed New Business**
 - 1 Agenda item for next month: open vs. closed sessions of PTO meeting, how much time to dedicate and what meeting time works best for the group, what format to meet (Zoom/live).
- 13 **Adjourn:** Grier motioned, Shaun second, all agreed.