

PTO Meeting 12/3/21 – General Session

8:30-9:00 AM

In attendance: Erica Beyer, Robin Cimprich, Sarah Dunstan, Grier James, Pandra Perkins, Micaela Ross, Gina Stecher, Kate J____, Shaun Baesman, Ariana Mohit, Gillian MacDonald

1 Principal's Update: Dr. Debra Dunn

- 1 ORD has several new students starting after Winter Break
- 2 New COVID cases are occurring mostly from outside-school contacts
 - 1 We are sending info home for students who are out; they aren't expected to keep up 100% of the in-classroom work, but we give them some things to do.
 - 2 Possible updates/loosening of certain restrictions coming after the New Year.
- 3 Otter buttons – huge success!
- 4 Looking to 2022: "Only One You" book and rock garden project
 - 1 4th graders as potential leaders for this project, finding of smooth rocks
 - 2 Making this a unified across all Elems project?

5 Open Q&A

- 1 Welcoming new parent Gillian MacDonald and family (Kinder)
- 2 How are staff doing on the social/emotional front? Are they needing or missing support?
 - 1 We have a very close staff. Weekly meetings occurring in-person with various portions of staff. Once/month we meet with the entire staff to be together in-person.
 - 2 Overview of next week's teacher support efforts

(daily 12/6-12/10)

- Coquette luncheon
- 1 Looking to 2022: Would like to plan a bike safety week. Starting point would be to utilize BIP&R materials.
- 2 **To-Do:** Welcome packet for new parents – Ariana
- 3 Scholastic Book Fair (tabled for closed meeting)
- 4 Fundraising update: currently at about 40-45% of goal

PTO Meeting 12/3/21 – Board Session

9:05-10:34 AM

In attendance: Erica Beyer, Robin Cimprich, Sarah Dunstan, Grier James, Pandra Perkins, Micaela Ross, Gina Stecher, Kate J____, Shaun Baesman, Ariana Mohit

- 1 **Board Business:** Voting in new Secretary (Stefanie Baldwin) – vote confirmed
- 2 **Ordway School Experience and Current Issues:**
 - 1 Breakfast hiccups – kids on late buses are routinely missing breakfast.
 - 1 **To-Do:** Shaun to attend next staff meeting to discuss options for these late students with all staff. How prevalent is it, and what can we do to help?
 - 2 Madison House/Madrona House holiday efforts – Gina did not get a lot of teacher response to run these efforts in the classes. Teachers are already stretched during this short month.
 - 1 **To-Do:** PTO parents to make direct efforts to have their own kids do the holiday cards/letters.
 - 2 **To-Do:** Gina will set up a collection box on site at ORD for the week of 12/6-12/10, and will then collect

and distribute.

- 3 Social/Emotional wellbeing of students
 - 1 At meeting 12/2, PBK chimed in re: kids doing well, and what's going well for them.
 - 2 Regarding teachers and staff: this is the responsibility of the Principals to ensure.
- Jeanette – it is suggested to request that her small and individual meetings occur during recess times, as opposed to or in addition to in-class times.
- 1 **To-Do:** How can we ensure and advertise for making resources available to go home with kids/parents as needed?
- 1 Scholastic Book Fair feedback:
 - 1 General view – there were very limited options this year, both in breadth and depth of subjects and materials (particularly for Spanish-speaking materials and variety of chapter books for older students)
 - 2 One option is to change up our host organization. Eagle Harbor Books has also held book fair-type fundraisers in the past, and may be able to arrange again.
- **To-Do:** Ariana – will connected with Laura Nelson to discuss other options or improvements for next time
- 1 Button Design Contest – very popular, generated a lot of excitement
- 3 **Treasurer's Report – Robin**
 - 1 Overview of debits and credits for November; generally a high month for incoming funds, primarily due to success of fundraising efforts.
 - 2 Some teachers are having struggles with their supply orders.
 - 3 Looking to 2022: Let's provide supply reimbursement clarification to teachers in the new year.
- 4 **Communications Report – Kate**
 - 1 Put out another fundraiser notice on Tuesday 11/29, and always see an immediate response (both via email, and less so via social media).
 - 2 Newsletter – will come out in early next week of 12/6.

- 1 Primary message – Ordway Gives Big! All funds are due 12/15 (this is the extended deadline)
 - 2 Newsletter will also add info about the holiday card boxes.
- Include local holiday activities: Ice skating down at Lynnwood Center, Nutcracker/Annie student performers in Dec-Jan.
- 5 Volunteer Coordination – Micaela**
- 1 Looking to 2022: We are aiming to get a standard list of regularly available volunteers for short-notice help.
 - 2 Upcoming volunteer needs expected:
 - 1 Otter-wear distribution (ETA: TBD).
 - 2 Classified, Teacher Appreciation, Certified Teacher Appreciation – need volunteers to help coordinate these efforts (ETA: no deadline).
- January conference days include a staff luncheon (Date: 1/26-1/28).
- 1 To-Do:** Micaela to add volunteer requests for next week’s newsletter (via Kate)
- 6 Fundraising Update – Pondra**
- 1 \$31,330 raised so far
 - 2 We are out of water bottles – great news!
 - 3 We also have 1+ donor at the \$1,000 level, as well as more \$500+ donors than recent years.
- 7 Enrichment Coordinator Updates – Gina**
- 1 **To-Do:** Reach out previous Enrichment Coordinator (name?) regarding previous staff efforts to assist with after school programs in spring (i.e. Garden Club).
 - 1 What other club(s) would generate interest? What are staff interested in hosting?
 - 2 **To-Do:** Ordway ice skating night at Lynwood – Gina to reach out regarding dates, \$, other coordination needs.
- 8 Secretary’s Report – Stefanie**
- 1 Show up to meetings, posting minutes,
 - 2 Looking to 2022: shifting PTO meetings in person. If and when this occurs, we suggest a shift towards then end of school day (Fridays at 12:30?)

9 El Velero Representative – Ariana

- 1 Current focus is on successful community building.

10 Site Counsel – Shaun

- 1 No updates at this time.

11 New Business

- 1 New signage in front hallways – when do we want to put this up?
- 2 School store – is there enough interest, and who would take the lead on this effort?
- 3 **To-Do** (Stefanie): Yearbook updates – invite Tanith and Erin to Jan. meeting for updates.

12 Adjourn: 10:34 AM

- 1 Motion to adjourn. Seconded by Erica. Adjournment passed.