

# Bainbridge High School PTSO

## Proposed Budget July 1, 2022 through June 30, 2023

### Proposed 2022–2023 Budget

Income/Expenses	
Income	
Class of 2023 GNO	\$55,000.00*
Donations	\$16,900.00
Total Income	\$71,900.00
Expenses	
Banking Fee/Supplies	\$100.00
General Supplies	\$300.00
New Teacher Welcome Gifts	\$600.00
Opportunity Grants	\$1,000.00
PTOCC Dues and Insurance	\$450.00
Secretaries' Lunch	\$250.00
2023–2024 Seed Money	\$2,700.00
Enrichment	\$11,500.00
Planners	[\$5,000.00]
Spartan Start-Up Pizza Lunch	[\$1,500.00]
"Spirit" Activities	[\$2,000.00]
Graduation Yard Signs	[\$3,000.00]
Grad Night Out	\$55,000.00
Total Expenses	\$71,900.00

\* This number is just a guideline; GNO must bring in what they spend

## DETAILS

The **Grad Night Out (GNO)** committee does all of its own fundraising. The PTSO provides a “pass-through” account to provide continuity and stability from year to year. Each year, the GNO committee reserves approximately \$15,000 in “seed money” for the following year’s committee so they can pay deposits that are due before fundraising dollars start to come in.

The PTSO relies 100 percent on **donations** from parents and guardians to accomplish our objectives. Many families make a donation via our PayPal button as part of the ABC Registration Process. Historically, we’ve received donations at our table at the BHS Open House; we haven’t been able to host a table for a couple of years because of Covid, but we’ll be able to do so again in person this year. We also ask for donations as needed throughout the year via the Principal’s Newsletters and social media.

Our “core expenses” are the first six items listed in the budget:

- The **Banking Fees/Supplies and General Supplies** line items cover banking fees and checks, as well as other expenses such as envelopes, stamps, binders, and other administrative items.
- The PTSO welcomes new teachers to BHS with cash they can use to enhance their classrooms. The **New Teacher Welcome Gifts** are \$100 for full-time teachers and \$50 for part-time teachers. Historically, these gifts have been provided in check form.
- The PTSO budgets \$1,000 each school year to support special projects at BHS via **Opportunity Grants**. The application process is open to all PTSO members.
- **PTOCC Dues and Insurance** is self-explanatory; this number may fluctuate from year to year.
- The PTSO funds a **Secretaries’ Lunch** at a restaurant of their choice at the end of the school year. (In June of 2022, we purchased a \$250 gift card for nine staff members to dine at Hi Life.)
- These six line items total \$2,700. The **PTSO 2023–2024 Seed Money** line item of \$2,700 guarantees that the following year’s PTSO has funds for these core expenses even in the unlikely event that they aren’t able to raise a single dollar in donations.

The **Enrichment** line item is a catchall category that reflects the objectives and interests of each year’s PTSO committee, and also accommodates new requests from BHS staff and students. For example, in the 2021–2022 school year, the PTSO purchased spirit wear T-shirts for all staff members.

- As part of their goal to help students thrive and succeed in our “post-Covid” world, the BHS staff has requested approximately \$5,000 to purchase **planners** for all students. (Initially, the request was just for fresh- men and sophomores, but the scope has broadened to upper classmen due to popular demand from students and staff.
- The **Spartan Start-Up Pizza Lunch** has become a popular tradition for incoming freshmen and new students. Initially a fundraiser, the Board voted last year (2021) to pay for all students in the interest of equity and simplicity.
- **“Spirit” Activities** is a general category that includes everything from candy for Candy Fridays if we don’t have parent donations, fees for guest speakers, supplemental food purchases for staff luncheons/breakfasts/ dinners, treats for students and staff during the holidays (e.g., candy canes, Valentine candy, etc.), support for school dances and related activities, etc.
- In 2021, the PTSO purchased **Graduation Yard Signs** for every graduating senior at BHS and EHHS. The PTSO did not plan to purchase yard signs in 2022, but we were approached by Sound Reprographics to provide signs as a fundraiser. Due to a combination of factors, including difficulty reaching some parents and general logistical challenges, I suggest we take on the yard sign project only if we can raise money ahead of time to provide signs for all BHS graduates. (We could invite EHHS to participate, but they would need to manage the fundraising at their end.)