

PTO Meeting October 2, 2020

In attendance:

Erica Beyer, Laura Marshall, Robin Cimprinch, Melinda Reynvaan, Sarah Dunstan, Ariana Mohit, Kate Jaffe, Tanith de Boer, Tamzin Boyce, Shaun Baesman, Gina Stetcher, Pondra Perkins, Grace Feldman.

1. Call to order at 9:05am.
2. **PTOCC Update:**
 - A. Laura lets the PTO know of the bikeathon and that use of the “Dana’s Trail” which is near Sakai that links the different schools is encouraged.
 - B. Fundraising generally held in the fall. Looking to use the same platform for all Island Schools.
 - C. Mighty Cause is the name of the platform. Corinne to let us know after the meeting as to whether the other schools want to use this platform too.
 - D. Strong desire for most schools to join together.
3. **Principal’s Report:**
 - A. Melinda pointed out the strict covid guidelines in place so any fundraising ideas will that come up we will need to keep that in mind.
 - B. She also said that PTO has to handle PTO money so fundraiser money needs to be handled by the PTO.
 - C. Melinda suggested we talk to past fundraising chairs to find out what worked well in terms of online/envelope fundraising efforts and any advice going forward for this year.

Officers Reports:

4. **President’s Report: Erica Beyer & Laura Marshall**
 - A. Erica leads the meeting and gives suggestions and answers questions as we go:
 - B. We need to start using PTO gmail – Erica to set up alias.
 - C. Erica made the motion to vote in Erin Thomasson as the Volunteer Coordinator, Laura seconded the motion, all in favor.
5. **Treasurer’s Report – Robin Cimprinch**
 - A. Robin shares the current Profit and Loss. She points out that that Field Trips were allocated \$2500 in previous years but this year we could allocate this money towards financial assistance for families who need laptop insurance. This is expected to be \$1000. (Profit and Loss is attached to these minutes).
 - B. We need about \$20000 for the upcoming school year to fund things like online subscriptions, teacher grants etc.

- C. Ariana suggested we ask Helpline House for assistance so the money for laptop insurance doesn't have to come out of this fund. Grace and Ariana to investigate further.
- D. Robin asked that Corinne be taken off as signor for the PTO account. Erica will take over.

6. Fundraising Chair – Pandra Perkins

- A. Fundraiser to be held shortly. Envelopes to be distributed and an online link to be given to parents.
- B. Envelopes to be distributed in the Friday bags of items for kids to pick up.
- C. It was voted that \$50000 will be our fundraising goal for the 2020 school year. Tanith made the motion to approve \$50000 and Laura seconds the motion. All in favor.
- D. Pandra to arrange a sub-committee for fundraising.
- E. Incentives should be given for the amount of money raised during the fundraiser – sort of a tiered system.

7. Enrichment Coordinator – Gina Stecher

- A. Fire Prevention Week (October 4 – October 10) – Gina is going to meet with the Fire Marshal and have an interview. She will be launching an online fire awareness with BFD.
- B. Gina is also working on and online collaboration with the Museum on Flight, Islandwood and a zoom with an astronaut.
- C. She also said that she has Suzanne Selfors, an author, who is going to read from her book and also will participate in a Q and A. The author will have a link to her book to order and it will be autographed.

8. Communications Coordinator – Kate Jaffe

- A. Kate is working on a master calendar she will get more information and dates from Sarah Dunstan.

9. Spanish Emersion Representative – Tamzin Boyce

- A. Battling return to school issues.
- B. Teachers feel that they should have their own PTO meetings. They feel they should be reimbursed for time spent attending Parent Advisory Meetings – this is about \$156 a month and there are two staff members who would require payment.
- C. Maximum of 10 hours a month spent attending extra meetings.
- D. Ariana noted that she had done research previously with regards to applying for grants for this and it seems we don't qualify.
- E. Tamzin to record hours for the next month and Erica, Grace, Robin and Tamzin to chat about this.

10. Site Council – Shaun Baesman

- A. No site council meeting has been held to date.

11. Committee Reports –

- A. Nothing as yet.

12. Unfinished/ Old Business –

- A. Nothing as yet.

13. New Business –

- A. Find someone to spearhead a store. Erica and Gina to ask their friends who might be interested.
- B. Corinne to be taken off as account signor.
- C. Fudraising team to be set up by Pondra.
- D. Tamzin, Erica and Grace to discuss payment for El Velero teachers.

14. Adjournment at 11:00.

- A. Erica makes a motion to adjourn. Shaun seconds the motion. All are in favor.