

## PTO Meeting September 4, 2020

### In attendance:

Erica Beyer, Laura Marshall, Robin Cimprinch, Melinda Reynvaan, Jill Phillips, Ariana Mohit, Kate Jaffe, Tanith de Boer, Tamzin Boyce, Michaela Ross, Shaun Baesman.

1. Call to order at 10:05 via zoom conference call.
2. **Principal's Report:**
  - A. Open House is held on September 17<sup>th</sup>.
  - B. We should have a static recording and explain what the PTO does, what the PTO funds and also introduce ourselves as the PTO and talk about budget.
  - C. Robin to do a graph outlining the PTO budget.
3. **Officers Reports:**
  - A. **President's Report: Erica Beyer**
    - i. Erica leads the meeting and gives suggestions and answers questions as we go:
    - ii. PTO meetings to be held on the first Friday of the month at 9am – suited everyone going forward.
    - iii. A welcome email was intended to be sent out today but delayed and discussed via email after the PTO meeting had adjourned. It was agreed that we would focus on the mailing list for now as families had left the school and new ones had joined.
    - iv. "New Family Introduction" evening is planned for September 10<sup>th</sup>.
    - v. Fundraising ideas – Taco truck, sno-cones & Mora Takeover.
    - vi. Kate Jaffe was voted in as Communications Coordinator. Erica made the motion, Laura seconded. All in favor.
  - B. **Treasurer's Report – Robin Cimprinch**
    - i. Robin queried whether she should leave the allocations in the budget as they had always been or change them due to change in schooling for the year.
    - ii. Online subscription allocations (Zearn/Sora, etc ) are almost depleted.
    - iii. It was suggested that we do a promotional video for Zearn and Sora done by kids who use and love the programs to show where the money is being spent.
  - C. **Secretary – Tanith de Boer**
    - i. Nothing to report.
  - D. **Vounteer Coordinator** – Position not filled.
    - i. Nothing to report.
  - E. **Enrichment Coordinator – Gina Stecher**
    - i. Nothing to report.
  - F. **Communications Coordinator – Kate Jaffe**
    - i. Nothing to report.
  - G. **Spanish Emersion Representative – Tamzin Boyce**
    - i. Nothing to report.

**4. Committee Reports –**

A. Nothing as yet.

**5. Unfinished/ Old Business –**

A. Nothing as yet.

**6. New Business –**

A. Advertise PTO positions available – Fundraising Coordinator and Volunteer Coordinator.

B. Also, we need to find someone who can help with the Technical Side of things.

C. Erica and Kate to ask Sarah to help with Campaign Monitor to get old families out and new families in before sending out an email to all families.

D. Sorting out a Zoom account for the Ordway PTO.

**7. Adjournment at 11:25.**

A. Erica makes a motion to adjourn. Robin seconds the motion. All are in favor.