

BAINBRIDGE ISLAND PTOCC BOARD MEETING 06/06/19

9:00 – 11:00 AM / Ordway Elementary School

ATTENDEES (20)

Courtney Cook, Mark Emerson, Lindsay Browning, Corinne Wolffe, Allyson Brown, Marcela Sandoval, Megan Livingston, Shannon Amelang, Jen Kochenash, Sheryl Belt, Chris McCann, Lee Muir, Smiley-Grace Kulesza, Peter Bang-Knudsen, Jennifer Cannon, Soomie Ahn, Lisa Timmins, Elise Dunn, Tamela Van Winkle, Melinda Reynvaan

WELCOME, PTOCC UPDATES, & NEW BUSINESS, 9:15am

Lindsay Browning, PTOCC President

1. Welcome and check-in
2. Confirmation that everyone has been able to fill open board positions or has leads to do so.
3. **Email vote to happen re:** re-electing Lindsay and Courtney to the PTOCC board for another year, plus the addition of a new Treasurer to shadow Mark and be the check signer. If anyone has a recommendation, please contact Lindsay or Courtney.
4. **Email vote to happen re:** moving Mark into an ex-officio position, which will allow him to help us setup the accounting for all PTOs in a single Quickbooks structure, plus assist/train incoming Treasurer.
5. **Email vote to happen re:** a single Quickbooks structure with each school setup as a satellite of PTOCC. This will help streamline the tax collecting process, cut costs with only paying for one Quickbooks membership, and it will allow easy help to incoming treasurers with all treasurers using the same system and breakdown of line items. Annual cost of Quickbooks will be divided between all schools.
6. **Email vote to happen re:** having Courtney Cook (DBA: Flair for Design) build an all-PTO website shell over the summer, with a “How To” training in the fall to teach schools how to populate their content. The setup costs and plus annual hosting costs will be divided between all schools. January 2020 is the target “go live” date.
7. Mark will email out a compliance of what needs to be stored and what can be purged from past PTO meetings re: finances, minutes, agendas, etc...
8. PTO Sustainability Lead (Erin Murphy is district contact): Sheryl Belt handed out the “ideal” description put together by the BISD Green Team (see attached). Each individual PTO will decide between it being a chair position or a board position (if board, it requires a changed to your school PTO bylaws)
9. MAC Representative (Sheryl Belt is district contact): Would be a liaison between the MAC monthly meetings and PTO, sharing information and events happening. Again, each school will decide between it being a chair or board position. Sheryl has a list of current parents that attend, and your school might already have a natural liaison. You can reach out to Sheryl for the list.
10. Looking how to best streamline the grant process between BSF and PTOs, to bring consistency and collaboration for all those applying.
11. PTO contributions to BSF. Each school will decide if it is a line item in their budget or an end of the year decision based on what budget is left.

ORDWAY WELCOME

Melinda Reynvaan, Ordway Elementary Principal

1. El Velero Spanish Immersion Program
2. Cultural Competency (see attachment)
 - a. Fall: Implicit and Confirmation Bias
 - i. How teachers are reacting and engaging with students
 - ii. Harvard test given to teachers in the fall for each teacher to have a personal gage of where they are at
 - b. Winter: Student Agency

BAINBRIDGE ISLAND PTOCC BOARD MEETING 11/01/18, CONTINUED

- i. Empowering students
- c. Spring: Formative Assessments
 - i. Making sure lesson plans are meeting the students where they are:
 - 1. IE: rotary phone in lesson plan, most kids have no idea what it is.
- d. Ongoing: Collective Responsibility
 - i. Empowering students
 - ii. Differential assessments
 - iii. VABB: Validate, Acknowledge, Bridge, Build

BISD SUPERINTENDENT UPDATE

Peter Bang-Knudsen, Bainbridge Island Superintendent

1. Thank you to all PTO volunteers for your time and commitment over the past year.
2. District Improvement Plan
 - a. Priority Theme: Diversity, Equity, and Inclusion.
 - i. Online survey has come out.
3. Housing affordability is a large factor in hiring teachers:
 - a. Available number of houses for sale/rent on BI is extremely low.
 - b. Teachers are having a hard time finding housing without a long commute.
4. End of the year celebrations:
 - a. Woodward's 8th grade banquet.
 - b. BHS end of the year celebrations.
 - c. Please be aware of where your students are on the last day of school!

BAINBRIDGE SCHOOLS FOUNDATION UPDATE

Allyson Brown, BSF Executive Director (www.bainbridgeschoolsfoundation.org)

1. Year-end push - \$70,000 to raise. Money is short on the revenue side, but expenses have been lower.
2. Looking at using funds toward teacher education in differential training.
3. Development support position will be opening, a couple of hours a day.
4. Streamline grants for teachers through PTO.
 - a. Foundation Give (an online grant tool with a "go fund me" component).
5. February 8th for BSF Gala @ Wing Point.
6. Halloween kick-off for fall fundraiser; currently planning a before school starts campaign roll out. Lindsay will discuss with BSF to make sure we don't have any conflicts with individual school fundraisers.

BISD FACILITIES UPDATE

Tamela Van Winkle, BSID Executive Director of Facilities, Operations & Capital Projects

1. BHS school renovation to begin after school is out.
 - a. Commodore will share some of their space.
 - b. Portables from Blakely will be moved back to BHS.
 - c. Culinary program will be at BARN.
 - d. Commons theater renovation will start in January.
 - e. Demolition of the 100 building will begin in July.
 - i. Parking and accommodations will be tight during the next school year.
2. The new Blakely will be on time and open for the 2019-20 school year.
 - a. Once moved in, phase 2 will begin on the removal of the old school making room for the playground and rest of the school grounds to be put in.
3. Commodore
 - a. Adding a 5/6th grade class
4. Ordway

BAINBRIDGE ISLAND PTOCC BOARD MEETING 11/01/18, CONTINUED

- a. Minor remodel of the pre-K class, with some students from Wilkes and Ordway moving down to Blakely.
5. Woodward
 - a. Refurbish library after the 2019-20 school year begins.
6. Transportation
 - a. New Head of Transportation (*name to be confirmed*).
 - b. Looking for bus drivers.

MOVED TO ADJOURN

1. Jen Kochenash made a motion to adjourn, Corrine Wolffe 2nd the motion, all were in favor.